

CARLYNTON SCHOOL DISTRICT

Voting Meeting
January 21, 2014
Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its regular voting meeting on January 21, 2014 in the library of the junior-senior high school. Those in attendance included President David Roussos, Vice President Betsy Tassaró and School Directors Joe Appel, Antrice Hart, Carl Hunt, Nyra Schell, Jim Schriver and Ray Walkowiak. Also present was Superintendent Gary Peiffer, Solicitor Anthony Giglio, Business Manager Kirby Christy, Principals Carla Hudson, Jacie Maslyk, Michael Loughren, John McAdoo, Director of Pupil Services Lee Myford and Curriculum/Data Coordinator Ed Mantich. Two members of the press were present and six individuals were seated in the audience.

CALL TO ORDER – *The meeting was called to order at 7:30 pm by President Roussos. Board members recited the pledge together. The roll was called by Michale Herrmann; Director Wilson was absent.*

PRESENTATION: *Steve Neidenberger, a representative from Hosack, Specht, Muetzel and Wood provided an overview of the district audit, an audit that had zero (0) findings. It was noted that the fund balance was \$14.5 million and although a \$1.2 million deficit was budgeted, the audit found that only a portion - \$300,000 - resulted in deficit.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Appel moved, seconded by Director Hart, to approve the minutes of the January 6, 2014 Agenda Setting/Committee/Voting Meeting as presented.

Director Hunt called attention to two areas and requested amendments; one referred to a discussion with John Hayes and Jon Thomas, and the other referred to an abstention made on his part under policies.

A motion to amend the motion was made by Director Hunt and seconded by Director Walkowiak. **By a voice vote, the motion carried 8-0.**

The board then voted on the original motion, with approved amendment:
By a voice vote, the motion carried 8-0.

The school board recessed for 15 minutes to enjoy appetizers and refreshments in light of School Board Recognition Month. Board members reconvened at 8:00 pm.

REPORTS:

- **Executive Session** – *President Roussos reported that contracts, pending litigation and personnel matters were discussed in the closed session. The board would reconvene in executive session at the close of the board meeting.*
- **Administrative Reports**
 - **Superintendent's Report** – *Superintendent Gary Peiffer individually recognized each board member and presented certificates, stating he*

Minutes of January 6, 2014
Voting Meeting

was blessed to have a board that worked together well, in addition to leadership in respect to the most recent tragedy in the Crafton community. He commended Dr. Maslyk and Dr. Mangis for the process by which they handled a sensitive situation.

- Business Manager's Report – *Mr. Christy stated that the Health Insurance Consortium of Trustees plans to vote on a 5.75 percent increase in health care costs for 2014-2015. A vote is expected in February.*
- Curriculum/Data Report – *Mr. Mantich said the administration of the Keystone Exams is complete and results are expected within six weeks. The administration of diagnostic tools and testing for the spring PSSA's and Keystones has been scheduled and curriculum writing continues.*
- Principal's Report – *Each of the principals provided a report of happenings in their respective buildings. Mr. Loughren announced the recent in-service day went well, with teachers researching best practices and best teaching strategies. He recognized two teachers, Tracy Post and Michael Kozy, for honors they have received, and student-athlete Conor Richardson who was presented with the KDKA Extra-Effort Award. Mrs. Hudson and Dr. Maslyk distributed newsletters, highlighted the successes of their staff in-service, and provided news of an initiative to transition pre-K youngsters before they enroll for kindergarten.*
- PSBA Legislative – *Director Schell offered news and updates of several house bills, most pertaining to basic education funding.*

The administrators were excused at 8:50 pm.

I. Miscellaneous

Director Schell moved, seconded by Director Hunt, to approve the additions to the 2013-2014 conference and field trip requests as presented and approved by administration. (Miscellaneous Item #0114-01 REVISED) **By a voice vote, the motion carried 8-0.**

Additions – 2013-2014
Conference and FT Requests

II. Finance

Director Hunt moved, seconded by Director Walkowiak, to approve the Treasurer's Report for the month of December 2013 as presented;

Treasurer's Report for
December 2013

And the December 2013 bills in the amount of \$2,186,251.52 as submitted;

December 2013 Bills

By a voice vote, the motion carried 8-0.

Director Tassaro moved, seconded by Director Hunt, to approve the audit report of the district as presented by Hosack, Specht, Muetzel and Wood, LLP for the fiscal year ending June 30, 2013; **By a voice vote, the motion carried 8-0.**

District Audit Report

*The following item was amended by Director Hunt, seconded by Director Walkowiak, to correct the resolution number to 458-14; **By a voice vote, the motion carried 8-0.***

Amend, Taxpayer Relief Act
– Resolution #455-13

Director Schell moved, seconded by Director Hart, to approve Resolution #4558-14 representing Act 1, the Taxpayer Relief Act, which requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains certain referendum exceptions from the Department of Education or a Court of Common Pleas. The district's index rate is 2.7 percent; (Finance Item #0114-01)

Taxpayer Relief Act –
Resolution #455-13

The January 2014 Real Estate Tax Refunds for the Borough of Crafton as submitted; (Finance Item #0114-02)

Crafton RE Tax Refunds

The December 2013 Athletic Fund Reports as submitted with an ending balance of \$18,479.29 as submitted; (Finance Item #0114-03)

December 2013 Athletic
Fund Report

The December 2013 Activities Fund Reports as submitted with an ending balance of \$52,029.91 as submitted; (Finance Item #0114-04)

December 2013 Activities
Fund Report

The November 2013 Food Services Report as submitted by Aramark Educational Services. (Finance Item #0114-05)

November 2013 Food
Services Report from
Aramark

The December 2013 Food Services Report as submitted by Aramark Educational Services; (Finance Item #0114-06)

December 2013 Food
Services Report from
Aramark

And the architectural fees as submitted by VEBH Architects, Individual Work Order Number 003, for the Carnegie auditorium seating and flooring. This work order is an alternate bid for the next phase of the elementary school renovations. (Finance Item #0114-07) **By a voice vote, the motion carried 8-0.**

VEBH Architects Alternate
Bid Work Order – Carnegie
Auditorium Seating and
Flooring

III. Personnel

Director Schriver moved, seconded by Director Tassaró, to approve the following addition to the 2013-2014 Day-to-Day Substitute List for the 2013-2014 school year as submitted:

Additions to the 2013-2013
DD Sub List

- Stacey Bumbernick – Social Studies, Math, Science
 - Carl Gorr – Music, K-12
- (Personnel Item #0114-01 REVISED)

The following additions to the 2013-2014 Athletic Supplemental List for the 2013-2014 school year as submitted:

Additions to the 2013-2013
Athletic Supplemental List

- Michael Conlon, Varsity Head Softball
 - Michael Bosko, Assistant Varsity Softball
 - Susan Brossman, *returning* assistant junior high swimming
 - Caitlin McManus, *returning* head junior high swimming
 - AnneMarie Bunch, *returning* assistant varsity track
 - Rick Milsom, *returning* assistant varsity track
 - Kristen Werder, *returning* assistant varsity track
 - Nathan Milsom, *returning* head varsity track
 - Emily Tupi, *returning* head junior high volleyball
 - Brenda Potkrajac, *returning* assistant junior high volleyball
- (Personnel Item #0114-02 REVISED)

<p>To recall Christine Trombetta from furlough for the position of instructional aide at the junior-senior high school, effective January 22, 2014, under the terms of the Secretarial-Cafeteria-Aides Bargaining Unit Agreement; (Personnel Item #0114-03)</p> <p><i>And to reassign Marirose Grayson from a day-to-day substitute to the 2.5 hours per day position of food service worker at Carnegie Elementary, effective January 22, 2014, under the terms of the Secretarial-Cafeteria-Aides Bargaining Unit Agreement. By a voice vote, the motion carried 8-0.</i></p> <p>IV. Student Activities</p> <p>Director Hunt moved, seconded by Director Tassaro, to approve the itinerary for the Carlynton marching band trip for May 9-11, 2014, as submitted. (Student Activities Item #0114-01) By a voice vote, the motion carried 8-0.</p> <p><i>Director Walkowiak asked about the unconfirmed items on the itinerary. Mr. Peiffer said he would look into it and get back to the board.</i></p> <p>V. Policy</p> <p>Director Hart moved, seconded by Director Hunt, to approve the first reading of Policy No. 610.1, Bid Protest Procedures, as submitted; (Policy Item #0114-01) <i>There were some questions about the time allotment within the policy and how it could potentially effect the bidding process. The board then decided to table the motion to allow the solicitor to review and tighten up the policy.</i> Director Schriver moved, seconded by Director Walkowiak, to table the motion. By a voice vote, the motion carried 8-0.</p> <p><u>OLD BUSINESS:</u></p> <p>Director Walkowiak moved, seconded by Director Hunt, to approve the Request for Proposals and Contract for a Carlynton School District Food Service Management Company for the period of July 1, 2014 through June 30, 2015 as submitted; (Finance Item #0114-07) By a voice vote, the motion carried 8-0.</p> <p><u>NEW BUSINESS:</u></p> <p><i>Director Schell asked about the district calendar for the 2014-2015 school year. Mr. Peiffer said he provided two proposals for review but had to meet with bargaining units to hammer out dates of contractual holidays and breaks.</i></p> <p><u>OPEN FORUM:</u> <i>Director Schell asked that a more rigorous follow-up be made with Thomas and Williamson.</i></p> <p><u>ADJOURNMENT:</u> With no further business to discuss, Director Hart moved to adjourn the meeting at 9:13 pm, seconded by Director Schriver. By a voice vote, the motion carried 8-0.</p>	<p>Recall from Furlough – Christine Trombetta</p> <p>Reassignment from D-D to Carnegie Elementary – Marirose Grayson</p> <p>Carlynton Marching Band Trip Itinerary</p> <p>First Reading – Policy 610.1</p> <p>RFP – Food Service Management Contract</p>
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Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary

Board members moved downstairs to the conference room to reconvene in executive session immediately following the board meeting.